

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LICENSING AND APPEALS BOARD

Minutes from the Meeting of the Licensing and Appeals Board held on Thursday, 25th April, 2024 at 10.00 am in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Jones (Chair), Crofts and Kirk.

OFFICERS:

James Arrandale – Legal Advisor

Craig Pease – Senior Licensing Officer

Rebecca Parker – Senior Democratic Services Officer.

1 **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2 **ITEMS OF URGENT BUSINESS**

There were no items of urgent business.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

4 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED: That under Section 100(a)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined by paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Act.

5 **REVIEW OF COMBINED DRIVERS LICENCE AND HACKNEY CARRIAGE PROPRIETORS LICENCE**

The Chair welcomed everyone to the Hearing and stated that the purpose of the Hearing was to review a Combined Drivers Licence and Hackney Carriage Proprietors Licence. He introduced the Panel Members, Officers and Legal Advisor.

The Licence Holder introduced himself.

6 **PROCEDURE FOR DETERMINING HACKNEY CARRIAGE/PRIVATE HIRE LICENCE APPLICATIONS AND DISCIPLINARY HEARINGS**

The Legal Advisor outlined the procedure which would be followed at the Hearing.

7 **REPORT OF THE LICENSING OFFICER**

At the request of the Chair, the Licensing Manager presented his report and responded to questions from all parties.

8 **LICENCE HOLDERS CASE**

At the request of the Chair, the Licence Holder presented their case and responded to questions from all parties.

9 **SUMMING UP - SENIOR LICENSING OFFICER**

The Senior Licensing Officer summed up his case and requested that the Panel consider the report and dispose of the matter by using one of the options as set out in the report.

10 **SUMMING UP - LICENCE HOLDER**

The Licence Holder summed up his case.

11 **OUTSTANDING MATTERS**

The Legal Advisor advised on Outstanding Matters.

12 **DECISION**

The Panel retired to make their decision in private, accompanied by the Legal Advisor and Democratic Services Officer.

All parties were called back into the room and the decision was read out. A copy of the Decision Notice was handed to the Licence Holder.

The meeting closed at 11.20 am